

THE OFFICE FOR EDUCATIONAL INNOVATION -
ACADEMIC AFFAIRS

October 21, 2024

COLLEGE PROVOSTS
GENERAL CAMPUS DEPARTMENT CHAIRS
GENERAL CAMPUS PROGRAM DIRECTORS

SUBJECT: Call for Course Proposals – 2025 Summer Session

I write to invite General Campus colleges, departments, and programs to submit proposals for Summer Session 2025 courses. Student interest in Summer Session continues to hold strong, with more than 32,000 enrollments and 14,000 unique students in 2024. I hope that you will encourage your faculty to teach Summer Session courses. Graduate students who have advanced to candidacy are eligible to teach lower division courses as Associate Instructors.

It is particularly important that units offer classes that have waitlists or high DFW rates during the academic year, as this is where we can have the highest impact on student success. Academic Senate has preapproved non-R courses for remote delivery for summer 2025, so please consider this option. Our experience in summers 2020-24 has been that students welcome the remote option to help reduce expenses and allow for other commitments/opportunities while advancing degree progress. There will be two five-week summer sessions: June 30 – August 2, and August 4 – September 6, as well as Special Sessions between June 16 – September 19. There is an option to offer 10-week courses during summer, but we ask that you consult with Summer Session prior to making this request. This option is probably most suitable to remote and lab-based courses, as most students prefer to take some time off during the summer. The deadline to submit course proposals to the Instructional Scheduling Assistant (ISA) is Thursday, November 14, 2024.

The success of Summer Session depends greatly on the interest and participation of departments and individual faculty. The Academic Affairs Financial Incentive program for departmental funding will continue from 2024 to include the Departmental Incentive Package and Instructional Assistants. Faculty compensation is at the new rate of 11% of their annual salary (in line with academic year). Departmental incentive package includes \$1000 per course, \$50 per enrollment, plus an additional \$500 for courses identified as high impact courses, as listed here <https://educationalinnovation.ucsd.edu/resources/summer-session-resources.html>. Summer Session is also covering the full actual expenses for TAs, Tutors, and Readers.

The Summer Graduate Teaching Scholars Program Call for Nominations is sent out from Undergraduate Education in separate emails.

The Director of Summer Session will be in touch providing more details for Summer 2025. If you have any questions about the Summer Session program, please contact Director Becky Arce (barce@ucsd.edu).

I hope for campus wide participation in Summer Session 2025.

Carlos Jensen
Associate Vice Chancellor for Educational Innovation