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## Summer Scoop

May 4 - May 8, 2026

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### Summer Session Enrollment Week 3

**May 4, 2026**

Headcount	10,578
Enrollment	26,328
Waitlist	2,232

Modality	# of Courses	Enrollment	Waitlist
In-Person	361	9,102	411
Remote	391	14,826	1,679
Hybrid	2	70	-
Off-Campus	152	2,330	142

You can check out the enrollment and waitlist data yourself via the [Summer Tableau Dashboard!](#) Log in to Summer Session Tableau Dashboard with your active directory credentials.

\*The ISA will remain open if your department would like to add or cancel courses. Summer Session will continue to approve new courses and cancellations. If you have any questions, contact us at [summer-courses@ucsd.edu](mailto:summer-courses@ucsd.edu).

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## Summer Session Enrollment

Enrollment for Summer is now open for everyone! We encourage each department to promote its summer courses to all students so they can take advantage of the upcoming opportunities.

### **\*\*UPDATE for Incoming Students Enrollment\*\***

Due to TSS integration, incoming students must accept their admissions and then set up their TSN first before completing the Summer Session Application. The Summer Application will prompt them to set up their PID in order to register via WebReg. More information can be found here: [Incoming Student Enrollment Steps](#).

### **How to promote your summer offerings:**

- **Update** your website with the latest summer course listings.
- **Email** students highlighting the benefits and prerequisites of each course.
- **Share** on social media using your department's official channels and relevant hashtags, tag [@ucsdsummer](#).

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## Waitlist Management

With a large number of students on the waitlist after just a couple of weeks of registration, we are asking departments to review their waitlist procedures and consider options for managing these high-enrollment courses. Summer Session will be reaching out to departments with large waitlists to discuss options for managing the waitlist.

To support this effort, our office has prepared a guide that helps departments develop best practice strategies for waitlist management. You can find that on our website: [Waitlist Management Tips](#)

### **Courses taught in-person**

1. Request a larger classroom directly with the Registrar.
  - If the course is scheduled in a general use classroom (Registrar) – an increase of 10% is allowed without notice
  - If the course is scheduled in departmental space, an increase is allowed without notice.

2. Add additional sections of the course in ISA (Instructional Scheduling Assistant).
3. Add more courses of related interest in ISA.

### **Courses taught Remote**

1. Increase the enrollment limit in ISIS (Integrated Student Information System).
2. Add additional sections of the course in ISA.
3. Add more courses of related interest in ISA.

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## **Summer Session 2026 Associate In Campaign**

Summer 2026 Associate Instructor Campaign is now open!

All Associate Instructor (teaching a course) requests must be submitted through the IA System. Incomplete files will be returned in the IA System.

### **Campaign Link:**

<https://academicaffairs.ucsd.edu/Modules/ASES/Apply.aspx?cid=6434>

### **Deadlines**

Upper-Division requests for Summer must be RECEIVED by GEPA by **Monday, May 18, 2026.**

Lower-Division requests for Summer must be RECEIVED by GEPA by **Tuesday, May 26, 2026.**

*\*Please note, late upper-division requests that are not submitted at least 4 weeks prior to the start of the term (by Monday, June 1, 2026) require an exception request that will route to EPC as per Academic Senate guidelines.*

We are expecting a lot of applications for summer 2026, so please make sure to give GEPA plenty of time to review your applications. Also, remember to allow extra time in case edits are needed. For more information, please refer to [Call letter for Summer 2026 Associate Instructors](#) on our website.

For questions about summer session, you can review the [Summer Guidebook](#) on our website.

Here are other reports that will be helpful when planning Summer Scheduling:

- [Five Year Report](#)
- [ISA Quickstart](#)
- [Summer ISA Training Recording](#)
- [Summer Program Guide](#)
- [Summer 2026 Meeting Slides From December 19, 2025](#)
- [Summer 2026 New Funding Model](#)
- [Summer 2026 new Funding Model FAQ's](#)
- GEPA Presentation Slides: [How to Hire Associate Instructors](#)
- Summer Session Slides: [How to Hire Instructors](#)
- [Department Summer Session OneDrive folder](#)

For other helpful resources, please refer to the [Staff & Faculty section](#) of our website.

## Summer Session 2026 Pre-planning

Here's a quick at-a-glance overview of what to expect in the next few months.

Please review the calendar below to see what's to come.

October	November	December	January	February	March
Call for course proposals	SS Accepting Course proposals	Course Proposals due  Preview of classes posted	Approved courses set up in system	Faculty teaching appointment letters sent out  Training: how to hire instructors	Schedule of Classes available on TritonLink
April	May	June	July	August	September
Students begin enrollment	Enrollment management of waitlists  Student fees assessed  Financial Aid app opens	Students: Add/Drop Courses  Fees due	Session 1 classes begin  Enrollment management for waitlist  Fees Due	Session 2 classes begin  Faculty Pay Date	Sessions end  Reporting begins

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# Engaged Teaching Hub

All Summer Session instructors are eligible for services at the [Engaged Teaching Hub at the Teaching + Learning Commons](#)



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Summer Session  
University of California San Diego  
Email: [summer@ucsd.edu](mailto:summer@ucsd.edu), [summer-courses@ucsd.edu](mailto:summer-courses@ucsd.edu), [summer-payroll@ucsd.edu](mailto:summer-payroll@ucsd.edu)

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