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## Summer Scoop

July 14- July 18, 2025

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### Summer Session 2025

July 14, 2025 - Week 13

#### Enrollment and Headcount

Headcount	14,901
Enrollment	36,096
Waitlist	868

#### Course Modality

Modality	# of Courses	Enrollment	Waitlist
In Person	424	11,323	101
Remote	600	19,205	585
Hybrid	38	1,646	9
Off Campus	481	3,922	173

You can check out the enrollment and waitlist data yourself via the Summer Tableau Dashboard! Log in to [Summer Session Tableau Dashboard](#) with your active directory credentials.

*\*The ISA will remain open if your department would like to add or cancel courses. Summer Session will continue to approve new courses and cancellations. If you have any questions, contact us at [summer-courses@ucsd.edu](mailto:summer-courses@ucsd.edu).*

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## **Summer Session DEADLINES!**

Summer Session has started and there are a few important dates coming up for students. For more information, you can refer to the [Summer Session Calendar](#).

### **Session 1**

- Last Day to Drop with a W (UG) : **July 18, 2025**
- Last Day to Drop with a W (GR) : July 29, 202
- Last Day for Grade Change Option: **July 18, 2025**

### **Session 2:**

- Payment Deadline: July 28, 2025
- Cancel for non-payment: August 1, 2025

### **Special Session:**

- Deadlines to add and drop are updated here: [Special Session Calendar](#)

Questions? Contact Yvonne Wollmann at [summer@ucsd.edu](mailto:summer@ucsd.edu).

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## **Action Items for Aug. 1st Pay Date**

The Summer Session 2025 payroll spreadsheets are available in the Payroll Documents folder of your department [OneDrive folder](#).

**Ladder-Rank Faculty, Lecturers, Visiting Professors, and Recall Appointees:**

Thank you for filling-in the mass upload information for instructors getting paid on the 8/1 pay date. Summer Session will be uploading the additional pay later this week.

### **Graduate Student Associate Instructors and TAs**

If you did not already provide GEPA with a MASS UPLOAD Spreadsheet, please enter pay manually in UCPATH.

\* Refer to the [GEPA Training Presentation](#), starting on Slide 10 for guidelines on how to enter the additional pay in UCPATH.

\* Follow [UCPATH Processing Deadlines](#) for Aug.1 pay date.

### **For All Instructors:**

Be sure to set the funding on ACS or ASN earn code for each instructor receiving Summer Session Payments. Earn codes are listed on the payment sheets in your [Department OneDrive Payroll Documents Folder](#).

If you have questions or concerns about your courses, please contact Lisa at [summer-payroll@ucsd.edu](mailto:summer-payroll@ucsd.edu).

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## **Summer Session Resources**

If you still have more questions, please feel free to take a look at these resources under the [Staff and Faculty Resource Page](#):

*If you missed the How to hire an instructor training, here are the slides and video from the presentation:*

- [Instructor Appointment Handbook](#)
- [Video Recording from Training on 1/22/25](#)
- [Summer 2025: How to hire instructors Presentation from 1/22/25](#)
- [GEPA's Presentation from 1/22/25](#)

*Here are some other useful information found on our website:*

- **NEW** – [Summer Instructor Misconduct Disclosure Process for SB 791 Compliance](#)
- [SB 791 policies and procedures on the APS website](#) (see For Summer Session Appointees under the Disclosure Collection Process)
- [ISA Quick Start Guide](#)
- [Summer Session Guidebook](#)
- [Summer Session Kickoff Meeting Slides](#)
- [Summer Session ISA Training Video](#)

Questions? Contact Lisa Bargabus at [summer-courses@ucsd.edu](mailto:summer-courses@ucsd.edu).

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## Summer Session 2025 Pre-planning

Here's a quick at-a-glance overview of what to expect in the next few months.  
Please review the calendar below to see what's to come.

October	November	December	January	February	March
Call for course proposals	Course proposals due	Preview of classes posted	Approved courses set up in system	Classroom assignments  Faculty teaching appointment letters sent out	Schedule of Classes available on TritonLink
April	May	June	July	August	September
Students begin enrollment	Enrollment management of waitlists  Student fees assessed  Financial Aid app opens	Students: Add/Drop Courses  Fees due	Session 1 classes begin  Enrollment management for waitlist  Fees Due	Session 2 classes begin  Faculty Pay Date	Sessions end  Reporting begins

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All Summer Session instructors are eligible for services at the [Engaged Teaching Hub at the Teaching + Learning Commons](#)



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