



Summer Scoop

February 16- February 20, 2026

Summer Session 2026

Here's a quick at-a-glance overview of what to expect in the next few months.

Summer 2026 Dates:

Session 1: June 29- August 1, 2026

Session 2: August 3 - September 5, 2026

Special Session: June 15- September 18, 2026

*The [Instructional Scheduling Assistant \(ISA\)](#) is still open. You can still submit new requests via the ISA. Please note late schedules will not be accepted until after *The Look*, which means that if you need campus rooms, availability will be very limited. Please send Change Requests to the Registrar via the ISA after *The Look* is available in March. Also, as a reminder, Summer Session must approve courses in the ISA first. If you have any questions, please contact us at summer-course@ucsd.edu.*

February- As courses are being prepared for scheduling, consider advertising courses to your students. Approved courses will appear on the [preview of classes](#) on our website, consider linking to our website or adding summer courses to your department website.

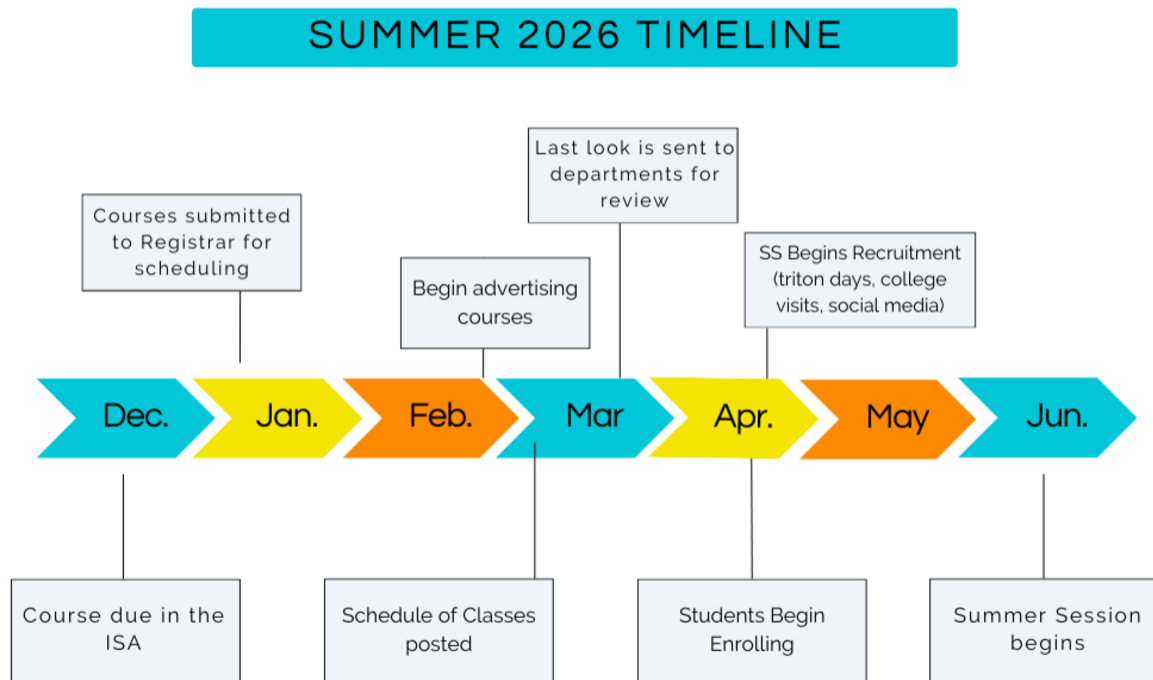
February 18, 2026: Training: How to hire Summer Session 2026 instructors

March- The last look will be sent to departments from the registrar's office and schedule of classes will be posted for students to view.

March 11-March 13: Last look released and edits are due to the registrar's office.

March 10: R-Course submissions due in CourseLeaf. The R-courses must be at the Registrar's Reviewer Step 1 to be considered for Summer.

April- Continuing students will begin enrolling in summer courses mid-April and New and Visiting Students will enroll at the end of April.



THIS WEDNESDAY!

Training – How to Hire Summer Session 2026 Instructors

Wednesday, February 18, 2026

1:00 pm- 2:30pm

Zoom: <https://ucsd.zoom.us/j/99525950934>

Join Summer Session and GEPA for a joint training session on how to hire Summer Session 2026 instructors. This session is a great learning opportunity for new staff and a helpful refresher for everyone else. Please plan to send at least one representative from your department, but the more the merrier!

Topics Include:

- What's New for Summer 2026
- How to hire existing faculty, visiting professors, and lecturers
- How to hire graduate students teaching as Associate Instructors

Please send any questions to summer-payroll@ucsd.edu.

Summer Session New Funding Model

This summer, the new 50/30/20 funding model takes effect:

50% – Schools – Schools receive half of the revenue to cover instructional costs, giving them incentive to manage expenses through enrollment, course offerings, and staffing decisions.

30% – Mandatory Return-to-Aid (RTA) – Allocated to meet the required RTA funding.

20% – Central Business Office (CBO) – Supports the Summer Session office, ITS, SGTS, and other legacy commitments such as Summer Bridge.

For more information you can find details here:

[Summer Session New Funding Model Slides](#)

Please send any questions to summer-payroll@ucsd.edu.

Summer Session 2026 Remote Modality Updates

The following exceptions have been approved by Academic Senate for Summer 2026 regarding R-courses. Departments must have R designated courses submitted in CourseLeaf in order to offer remote courses in the summer.

- Proposed R-Courses that have been submitted in CourseLeaf and have reached the **Registrar Reviewer 1 step by March 10, 2026** may be offered remotely in Summer 2026. The Registrar Reviewer 1 step immediately follows the Department Chair review step in the workflow.
- If your department submitted an R-course of an existing course, you may submit the non-remote course in the ISA and teach it remotely- as long as

it is at the Registrar Reviewer 1 step by March 10.

- If your department is creating a new R-course, then you cannot submit the course in the ISA until it has been approved by Senate.
- Remote courses in Summer 2026 may have in-person assessments. This will need to be disclosed when you submit your summer session proposed courses, and the specific in-person assessments will need to be included in the schedule of classes.
- If you have questions about the course approval process, feel free to attend the CourseLeaf weekly office hours:
Tuesdays 1-2pm (via [Zoom](#))
Thursdays 11am- 12pm (via [Zoom](#))

For more information, you can find the Exception to Policy on Distance Education Courses for Summer 2026 on our [website](#).

Summer Session Resources

For questions about summer session, you can review the [Summer Guidebook](#) on our website.

Here are other reports that will be helpful when planning Summer Scheduling:

- [Five Year Report](#)
- [ISA Quickstart](#)
- [Summer ISA Training Recording](#)
- [Summer Program Guide](#)
- [Summer 2026 Meeting Slides From December 19, 2025](#)
- [Summer 2026 New Funding Model](#)

For other helpful resources, please refer to the [Staff & Faculty section](#) of our website.

Summer Session 2026 Pre-planning

Here's a quick at-a-glance overview of what to expect in the next few months. Please review the calendar below to see what's to come.

October	November	December	January	February	March

Call for course proposals	SS Accepting Course proposals	Course Proposals due Preview of classes posted	Approved courses set up in system	Faculty teaching appointment letters sent out Training: how to hire instructors	Schedule of Classes available on TritonLink
April	May	June	July	August	September
Students begin enrollment	Enrollment management of waitlists Student fees assessed Financial Aid app opens	Students: Add/Drop Courses Fees due	Session 1 classes begin Enrollment management for waitlist Fees Due	Session 2 classes begin Faculty Pay Date	Sessions end Reporting begins

Engaged Teaching Hub

All Summer Session instructors are eligible for services at the [Engaged Teaching Hub at the Teaching + Learning Commons](#)



Summer Session
University of California San Diego
Email: summer@ucsd.edu

Need more information?
Visit us at: <https://summersession.ucsd.edu>

To subscribe, please [sign up here](#).

Share this email:



[Manage your preferences](#) | [Unsubscribe](#)

This email was sent to .
To continue receiving our emails, add us to your address book.

UC San Diego

[Subscribe](#) to our email list.