



Summer Scoop

April 13 - April 17, 2026

Summer Session Enrollment is Now Open!

Current UC San Diego students can begin enrolling this week! We encourage each department to promote its summer courses to all students so they can take advantage of the upcoming opportunities.

****UPDATE for Incoming and Visiting Students Enrollment****

The Summer Application will open for incoming and visiting students on April 27, 2026. This is one week later than originally scheduled, due to TSS remediation issues with the summer application.

How to promote your summer offerings:

- **Update** your website with the latest summer course listings.
 - **Email** students highlighting the benefits and prerequisites of each course.
 - **Share** on social media using your department's official channels and relevant hashtags.
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Summer Session 2026

Here's a quick at a glance overview of what to expect in the next few months.

Summer 2026 Dates:

Session 1: June 29 - August 1, 2026

Session 2: August 3 - September 5, 2026

Special Session: June 15 - September 18, 2026

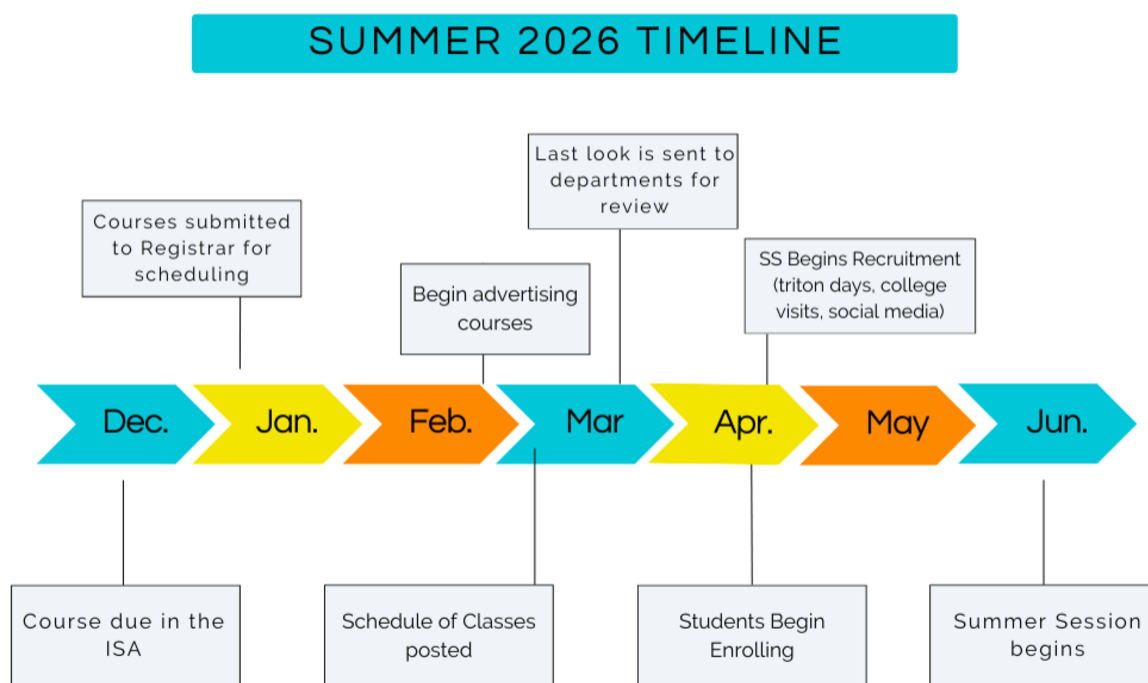
The [Instructional Scheduling Assistant \(ISA\)](#) is still open. Also, as a reminder, Summer Session must approve courses in the ISA first. If you have any questions, please contact us at summer-course@ucsd.edu.

April- Enrollment Begins!

April 13: Enrollment via WebReg for current students

April 27- New Incoming Students and Visiting Students- Applications Open

Enrollment will open for New Incoming Students and Visiting Students



Summer Session 2026 Instructor Lists Ready for Review - Next Steps for Hiring Instructors

Our office has uploaded the Summer Session 2026 instructor lists to your [Department Summer Session OneDrive folder](#). Please let us know if any changes/corrections are needed.

Next Steps for Department AP Staff:

1. If all looks okay, please let us know and we will send out appointment letters to your Senate Faculty and Lecturers who don't need DUE approval.
2. If there is an "x" in the **Appointment File Needed** column, please submit an Interfolio file for that instructor using the Summer Session Appointment template.
 - Refer to the [training slides](#) for details on the documents needed for summer Interfolio files.
 - One file per person – list all summer classes on the Appointment Summary Form.
 - Make sure to complete the [JotForm on the APS website](#) & include the misconduct clearance notification in the Interfolio file. If I marked that an appointment file is needed, but that candidate did teach for your department in the 2025-2026 AY, please let me know.
3. Recall appointees will need a Kual RTAD form. Refer to the [training slides](#) for more details.

If you have any other questions, please contact us at summer-payroll@ucsd.edu.

Summer Session 2026 Associate In Campaign

Summer 2026 Associate Instructor Campaign is now open!

All Associate Instructor (teaching a course) requests must be submitted through the IA System. Incomplete files will be returned in the IA System.

Campaign Link:

<https://academicaffairs.ucsd.edu/Modules/ASES/Apply.aspx?cid=6434>

Deadlines

Upper-Division requests for Summer must be RECEIVED by GEPA by **Monday, May 18, 2026.**

Lower-Division requests for Summer must be RECEIVED by GEPA by **Tuesday, May 26, 2026.**

**Please note, late upper-division requests that are not submitted at least 4 weeks prior to the start of the term (by Monday, June 1, 2026) require an exception request that will route to EPC as per Academic Senate guidelines.*

We are expecting a lot of applications for summer 2026, so please make sure to give GEPA plenty of time to review your applications. Also, remember to allow extra time in case edits are needed. For more information, please refer to [Call letter for Summer 2026 Associate Instructors](#) on our website.

Summer Session Resources

For questions about summer session, you can review the [Summer Guidebook](#) on our website.

Here are other reports that will be helpful when planning Summer Scheduling:

- [Five Year Report](#)
- [ISA Quickstart](#)
- [Summer ISA Training Recording](#)
- [Summer Program Guide](#)
- [Summer 2026 Meeting Slides From December 19, 2025](#)
- [Summer 2026 New Funding Model](#)
- [Summer 2026 new Funding Model FAQ's](#)
- GEPA Presentation Slides: [How to Hire Associate Instructors](#)
- Summer Session Slides: [How to Hire Instructors](#)

For other helpful resources, please refer to the [Staff & Faculty section](#) of our website.

Summer Session 2026 Pre-planning

Here's a quick at-a-glance overview of what to expect in the next few months. Please review the calendar below to see what's to come.

October	November	December	January	February	March
Call for course proposals	SS Accepting Course proposals	Course Proposals due	Approved courses	Faculty teaching appointment	Schedule of Classes available on TritonLink

		Preview of classes posted	set up in system	nt letters sent out Training: how to hire instructors	
April	May	June	July	August	September
Students begin enrollment	Enrollment management of waitlists Student fees assessed Financial Aid app opens	Students: Add/Drop Courses Fees due	Session 1 classes begin Enrollment management for waitlist Fees Due	Session 2 classes begin Faculty Pay Date	Sessions end Reporting begins

Engaged Teaching Hub

All Summer Session instructors are eligible for services at the [Engaged Teaching Hub at the Teaching + Learning Commons](#)



Summer Session
University of California San Diego
Email: summer@ucsd.edu

Need more information?
Visit us at: <https://summersession.ucsd.edu>

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