Summer Scoop

Week of November 4 - November 8, 2024

Summer Session 2025

Summer 2025 Dates:

Session 1: June 30 - August 2, 2025
Session 2: August 4 - September 6, 2025
Special Session: June 16 - September 20, 2025

The call for Summer 2025 courses was sent from the Office for Educational Innovation Academic Affairs last week. You can review the letter [here](). If you have questions about summer courses, please contact us at [summer-courses@ucsd.edu]().

Summer Session 2025 timeline:

November - Use the Instructional Scheduling Assistant (ISA) to propose summer course offerings.

ISA Training for Schedulers:

Thursday, November 7, 2024 from 10:00 AM - 11:00 AM.
Zoom Meeting:
Meeting ID: 946 9741 5757
Password: 461817

Deadlines:

November 14: Deadline for summer course submissions in the ISA

November 21: SGTS Applications Due

December - Courses are approved and the preview of classes is posted to the website. Departments & programs will then be able to check the approved status in the ISA.

December 18: Summer Session approvals posted to ISA

January - Academic departments & programs work with the Registrar-Scheduling team on the initial scheduling submission.

January 24: Summer Session review deadline for Schedule Builds

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Summer Session ISA Training This Week

Please join us on Thursday, November 7th via Zoom for the ISA training for Schedulers. This training session is targeted to academic department schedulers, course managers, and anyone who is interested in scheduling Summer Session courses in the ISA. Be sure to send at least one staff member from your unit to get the most up-to-date ISA tips and tricks.

Topics included:

- What's New in the ISA

- Summer scheduling in the ISA (how it is different from Fall/Winter/Spring)

- Timeline for course proposals and schedule build submissions

- Q&A session with Erik Winter-Villaluz & Lisa Bargabus

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Questions? Contact Lisa Bargabus at summer-courses@ucsd.edu.

Intentional Growth for Summer 2025

Here are some tips to help grow summer in order to meet student demands:

- Review the [High Impact Course list](#) to identify courses that will help students repeat a course.

- Consider increasing the total number of courses offered in 2025 by 3-5% over summer 2024 to meet student demand.

- Think about setting goals to achieve capacity initiative for courses by adding prior enrollment + prior waitlist.

Summer Graduate Teaching Scholars Program- 2025

The Summer Session 2025 Summer Graduate Teaching Scholars (SGTS) Program is now open. This program gives advanced graduate students who have advanced to doctoral candidacy by the end of winter 2025 an opportunity to teach a course as the Instructor of Record in a supported environment during summer session 2025.

Please visit the [SGTS website](#) for program information, eligibility criteria, application guidance, and online submission instructions. Applications and supporting documentation are due by **Thursday, November 21, 2024**.

For any questions, feel free to contact Hailey Caraballo at hlcaraballo@ucsd.edu.

2025 Guidebook is now Available!

For questions about summer session, you can review the [Summer Guidebook](#) on our website. For other helpful resources, please refer to the [Staff & Faculty](#)

section of our website. If you have other questions, please reach out to us at summer@ucsd.edu.

Summer Session 2025 Pre-planning

Here's a quick at-a-glance overview of what to expect in the next few months.

Please review the calendar below to see what's to come.

October	November	December	January	February	March
Call for course proposals	Course proposals due	Preview of classes posted	Approved courses set up in system	Classroom assignments Faculty teaching appointment letters sent out	Schedule of Classes available on TritonLink
April	**May**	**June**	**July**	**August**	**September**
Students begin enrollment	Enrollment management of waitlists Student fees assessed Financial Aid app opens	Students: Add/Drop Courses Fees due	Session 1 classes begin Enrollment management for waitlist Fees Due	Session 2 classes begin Faculty Pay Date	Sessions end Reporting begins

Engaged Teaching Hub

All Summer Session instructors are eligible for services at the Engaged Teaching Hub at the Teaching + Learning Commons

Need more information?
Visit us at: https://summersession.ucsd.edu

To subscribe, please sign up here.