Summer Scoop
Week of
May 26 – May 29, 2020

Week #6   Student Head Count 13,104 Course Enrollments 35,354
Enrollment is open until August 7, 2020.

Summer Session 2020 Payroll Zoom Session

Roadmap for Payroll with UCPath
Thursday, May 28th
10:00am-12:00pm

Agenda

• What’s New for Summer Session 2020
• Roadmap for using UCPath
  o WHAT you need to do.
  o WHEN you need to do it.
  o HOW to get help.
• Q & A

We’ll record the session in case you can’t make it.

Join Zoom Meeting
https://ucsd.zoom.us/j/94946226473
Meeting ID: 949 4622 6473
One tap mobile
+16692192599,,94946226473# US (San Jose)
+16699006833,,94946226473# US (San Jose)
Dial by your location
+1 669 219 2599 US (San Jose)
+1 669 900 6833 US (San Jose)
+1 213 338 8477 US (Los Angeles)
Meeting ID: 949 4622 6473
Find your local number: https://ucsd.zoom.us/u/aXfXWqmrk

Need more information? Visit us online at: http://summersession.ucsd.edu, or email us at summer@ucsd.edu.
Summer Session Office, SERF Building, Mail Code 0079, P: 858-534-5258 or 858-822-2619
Save the Date: Summer Updates: Zoom Call – Tuesday, June 2

Summer Session will be hosting a Zoom conference call with academic departments on Tuesday, June 2. The snapshot date for Summer Session 1 is Wednesday, June 3. In the conference call, the topics below will be discussed:

- Cancellation of Courses
- Waitlist Management
- Contingent Agreements
- Payroll Updates
- Other issues with remote course scheduling

An invite will be sent out directly to academic departments. If you have any questions, or want to discuss any other topics, please send an email to summer@ucsd.edu with the subject “Summer Session Zoom Call”.

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# Summer Session Annual Workflow

<table>
<thead>
<tr>
<th>October</th>
<th>November</th>
<th>December</th>
<th>January</th>
<th>February</th>
<th>March</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call for Course Proposals</td>
<td>Course Proposals Due</td>
<td>Advisory Committee Meeting</td>
<td>Preview of Classes posted</td>
<td>Classrooms Assigned</td>
<td>Schedule of Classes Available on TritonLink beginning March 21</td>
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<tr>
<td></td>
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<td></td>
<td>Approved Courses scheduled within ISA</td>
<td>Faculty teaching Appointment Letters Sent out</td>
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<td></td>
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<td></td>
<td>Schedule Build Spreadsheets sent to Registrar</td>
<td>Approved Courses set up in ISIS</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>April</th>
<th>May (in progress)</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
</tr>
</thead>
<tbody>
<tr>
<td>Students Begin Enrollment</td>
<td>Enrollment Management of Waitlists</td>
<td>Session 1 Classes Begin</td>
<td>Students: Add/Drop Courses</td>
<td>Session 2 Classes Begin</td>
<td>Sessions End Reporting Begins</td>
</tr>
<tr>
<td>Virtual Triton Day April 4.</td>
<td>Virtual Transfer Triton Talk May 9</td>
<td>Fees Due</td>
<td></td>
<td>Fees Due</td>
<td>Faculty Pay Date (Session 2)</td>
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## Resources for Summer Session Faculty

The 2020 Guidebook contains policies and procedures pertaining to Summer Session instruction. All Summer Session instructors are eligible for services at the Engaged Teaching Hub at the Teaching + Learning Commons.

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