



Summer Scoop

Week of
April 13 – April 17, 2020

How to Add a Class: Summer Session 2020

Per the Chancellor's announcement, courses can still be added to the summer course offerings. The current course offerings can be viewed on the schedule of classes at:

<https://act.ucsd.edu/scheduleOfClasses/scheduleOfClassesStudent.htm>

At this time, academic departments and programs can add classes within the Instructional Scheduling Assistant (ISA). To access the ISA, please visit: <http://instructionalscheduling.ucsd.edu/> If you are unfamiliar with the system, please reach out to summer-scheduling@ucsd.edu for first steps.

Summer Session 2020: Remote Instruction ONLY

Campus leadership has announced that Summer Session 2020 will offer instruction remotely. Please view the campus announcement at <https://coronavirus.ucsd.edu/> for more details. Contact Summer Session for questions at summer@ucsd.edu.

Summer Session Remote Instruction – Zoom Meeting for Staff

Summer Session is hosting a zoom meeting for staff to discuss the details of the transition to an online environment for remote instruction. The meeting will take place on Zoom meetings tomorrow Tuesday, April 14 from 3pm to 4pm. We are going to record the session and post it to the Summer Session website.

Meeting Details:

Date: Tuesday, April 14

Time: 3pm 4pm

Link: <https://ucsd.zoom.us/j/972492569>

Student Enrollment: Now Open

Summer Session enrollment opens today, Monday, April 13 for continuing UC San Diego students by appointment time. Incoming and visiting student enrollment opens next Monday, April 20 at 8am for all students. Other deadlines for students can be found on the Summer Session website:

<https://summersession.ucsd.edu/calendar/index.html> Please direct specific questions about Summer Session to summer@ucsd.edu.

Teaching + Learning Commons: Resources for Students

The Teaching + Learning Commons (TLC) Digital Learning Hub is continuing to provide students with resources for online learning via remote instruction during spring and summer. TLC states that they are here for students with resources on: content tutoring, supplemental instruction, study groups, and learning strategy sessions. You can read more about services at: <https://commons.ucsd.edu/covid-19/students.html>. Please reach out to TLC directly for questions at commons@ucsd.edu.

Teaching + Learning Commons: Resources for Instructors

The Teaching + Learning Commons (TLC) Digital Learning Hub is continuing to provide instructional support for educational continuity during spring and summer. TLC states that they are here for instructors with resources on: strategies for remote instruction, course design for teaching online, establishing measurable learning outcomes, Bloom's Taxonomy, and much more. You can read more about services at: <https://commons.ucsd.edu/covid-19/educators/index.html>. Please reach out to TLC directly for questions at commons@ucsd.edu.

IdeaWave: UC San Diego Virtual... Together

VC/CFO Pierre Ouillet has sponsored an IdeaWave campaign to help the campus adjust to transition of working in an online environment. This campaign has had a widespread reach. There have been 700+ unique visits to the campaign with over 34 ideas and 100+ comments. The IdeaWave campaign is being SSO and can be accessed at: [UC San Diego Virtual...Together](#). For questions, contact Melani Roberson at mwroberson@ucsd.edu. Please share any tips you have for remote working on the IdeaWave.

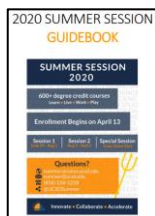
Teaching + Learning Commons: Writing Hub Workshops

TLC's Writing Hub is offering online writing workshops throughout Spring quarter 2020. Topics for the workshops range from "Writing an Engaging Cover Letter" to "Responding to Instructor Feedback." Students will need to register for each workshop before attending. To view all writing workshop topics and their registration links, visit the Writing Hub website: <https://writinghub.ucsd.edu/what-we-do/calendar.html#Undergrad-Writing-Workshops>. For questions, contact the Writing Hub directly at writinghub@ucsd.edu.

Summer Session Annual Workflow

October	November	December	January	February	March
Call for Course Proposals	Course Proposals Due	Advisory Committee Meeting	Preview of Classes posted Approved Courses scheduled within ISA Schedule Build Spreadsheets sent to Registrar	Classrooms Assigned Faculty teaching Appointment Letters Sent out Approved Courses set up in ISIS	Schedule of Classes Available on TritonLink beginning March 21
April (in progress)	May	June	July	August	September
Students Begin Enrollment Virtual Triton Day April 4.	Enrollment Management of Waitlists Student Fees Assessed	Session 1 Classes Begin Fees Due	Students: Add/Drop Courses	Session 2 Classes Begin Fees Due Faculty Pay Date (Session 1)	Sessions End Reporting Begins Faculty Pay Date (Session 2)

Resources for Summer Session Tools for Success



The [2020 Guidebook](#) contains policies and procedures pertaining to Summer Session instruction.



All Summer Session instructors are eligible for services at [the Engaged Teaching Hub at the Teaching + Learning Commons](#)

Need more information? Visit us online at: <http://summersession.ucsd.edu>, or email us at summer@ucsd.edu.
Summer Session Office, SERF Building, Mail Code 0079, P: 858-534-5258 or 858-822-2619