Summer 2021 Enrollment & Headcount
Week 20
Enrollment – 33,514 – down 3%
Headcount – 14,872 – down 0.1%
(Statistics compared with the same week last year.)
You can check out the enrollment data yourself via the Summer Tableau Dashboard!

Step 1: Connect to UCSD campus VPN
Step 2: Visit the Tableau Summer Dashboard (log in with UCSD active directory credentials)

Summer Session 2 - Week 5
We are in the last week of Summer Session 2. Final Exams are happening later this week.
For Summer Session key dates & deadlines, please see the Summer Session Calendar.

eGrades Schedule for Summer Session 2
eGrades is a secure web-based application that allows instructors to submit or change final grades for the students in their courses.
eGrades for Summer Session 2 courses opens on Friday, September 3rd at 8am and closes for initial submission on Tuesday, September 7th at 11:59pm.
Click here for a direct link to the eGrades calendar.

CAPE - Course Evaluations - this week!
Session 2 CAPE: August 27 8:00AM to September 3 at 7:59AM.
Faculty encouragement = successful CAPE!
Click here for tips on increasing CAPE response rate.

Departments - Please Check AUGUST Additional Pay
For your Faculty & Lecturers – Use Review Paycheck Summary to check that the Summer Session additional pay for August looks correct.
For your grad student Associate-Ins & TAs – You can run the Additional Pay Report at reports.ucsd.edu (under HR/Payroll) to see that the payments have been entered and approved, or use Review Paycheck Summary to check students individually.

Questions?
Faculty & Lecturer mass upload – Email Lisa Bargabus at summer-payroll@ucsd.edu.
Associate-In & TA mass upload - Please submit a ticket to Graduate Division FSU via https://support.ucsd.edu/services.

Summer Session Annual Workflow

<table>
<thead>
<tr>
<th>December</th>
<th>January</th>
<th>February</th>
<th>March</th>
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<td>Deadline</td>
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<tr>
<td>Faculty Course Proposals</td>
<td>Curriculum Committee meets</td>
<td>Committee meeting</td>
<td>Approved Course Proposal</td>
<td>Governing Council or Academic Senate Review of Course Proposals</td>
<td>Course proposals due to Registrar</td>
<td>Schedule of Classes available on TritonLink</td>
<td>Students: Add/drop classes</td>
<td>Faculty: Teaching appointments sent</td>
<td>Approved courses set up in ISIS</td>
<td>Classes begin</td>
<td>Tuition &amp; fees due</td>
<td>Students: Add/drop classes</td>
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<tr>
<td>Student fees assessed</td>
<td>Session 1 classes begin</td>
<td>Tuition &amp; fees due</td>
<td>Session 2 classes begin</td>
<td>Sessions end</td>
<td>Reporting begins</td>
<td>Faculty Pay Date (Session 2)</td>
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Resources for Summer Session instructors:
2021 Guidebook
The 2021 Guidebook contains policies and procedures pertaining to your Summer Session instruction.

Engaged Teaching Hub
All Summer Session instructors are eligible for services at the Engaged Teaching Hub at the Teaching + Learning Commons.

Summer Session Office
University of California San Diego
Phone: 858-534-5258
Email: summer@ucsd.edu

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