



## Summer Scoop

Week of August 22 - August 26, 2022



### Summer 2022 Enrollment & Headcount Week 19

Enrollment – 31,239 – down 7%  
 Headcount – 14,125– down 5%  
 (Statistics compared with the same week last year.)

You can check out the enrollment and waitlist data yourself via the Summer Tableau Dashboard! Log in to [Summer Session Tableau Dashboard](#) with your active directory credentials.

### Summer Session 2 - Week 4

Effective August 20, students are ineligible to drop their courses, withdraw from the session, or to receive a refund.

For Summer Session key dates & deadlines, please see [the Summer Session Calendar](#).

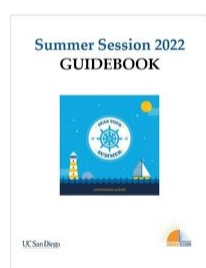
### Course Evaluation: CAPE - Coming Soon!

Session 2 CAPE: Friday, August 26 at 8am to Friday, September 2 at 8am.  
 Faculty encouragement = successful CAPE! [Click here for tips on increasing CAPE response rate](#).

### Summer Session Annual Workflow

October	November	December	January	February	March
Reconciliation of accounts  Data reporting continues	Call for Course Proposals  Course proposals due  Summer Session kickoff meeting	Training: How to hire Summer Instructors  Summer Session Advisory Committee meeting  Preview of Classes posted	Approved courses scheduled within ISA  Schedule build spreadsheets due to Registrar	Classroom assignments as needed  Faculty teaching appointment letters sent out  Approved courses set up in ISIS	Schedule of Classes available on TritonLink
April	May	June	July	August	September
Students begin enrollment	Enrollment management of waitlists  Student fees assessed	Session 1 classes begin  Tuition & fees due	Students: Add/drop classes  Faculty Pay Date (Session 1)  Tuition & fees due	Session 2 classes begin	Sessions end  Reporting begins  Faculty Pay Date (Session 2)

### Resources for Summer Session instructors:



#### 2022 Guidebook

The [2022 Guidebook](#) contains policies and procedures pertaining to Summer Session instruction.

### Engaged Teaching Hub

All Summer Session instructors are eligible for services at the [Engaged Teaching Hub at the Teaching + Learning Commons](#)



Summer Session  
 University of California San Diego  
 Phone: 858-534-5258  
 Email: [summer@ucsd.edu](mailto:summer@ucsd.edu)  
  
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