EASy - Preauthorization Open for Summer '22

Students can now submit preauthorization requests for Summer Session classes in the Enrollment Authorization System (EASy) [http://easy.ucsd.edu].

Please keep an eye out for these requests as students will likely submit them before enrollment opens. You can visit the Summer Session website for an overview of the request process - [https://summersession.ucsd.edu/enroll/pre-authorization.html](https://summersession.ucsd.edu/enroll/pre-authorization.html).

Visiting Students cannot enter preauthorization requests until they have PIDs. The Summer Session application becomes available on April 11 and provides students with PIDs.

Summer Session Annual Workflow

<table>
<thead>
<tr>
<th>February</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
<th>August</th>
<th>September</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reconcile accounts</td>
<td>Data reporting continues</td>
<td>Course proposals due</td>
<td>Summer Session kickoff meeting</td>
<td>Training: How to file Summer Session Invoices</td>
<td>Summer Session Advisory Committee meeting</td>
<td>Approve courses scheduled within USA</td>
<td>Classroom assignment is as needed</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Resources for Summer Session instructors:

2022 Guidebook

The 2022 Guidebook contains policies and procedures pertaining to Summer Session instruction.

Engaged Teaching Hub

All Summer Session instructors are eligible for services at the Engaged Teaching Hub at the Teaching + Learning Commons.

Immer

Summer Session
University of California San Diego
Phone 858-534-5258
Email: summer@ucsd.edu
Need more information? Visit us at [https://summersession.ucsd.edu](https://summersession.ucsd.edu)

To unsubscribe, please [sign up](https://summersession.ucsd.edu).