Summer Scoop

Week of September 4 - September 8, 2023

Summer 2023 Headcount & Enrollment

Week 20: August 25 - August 28, 2023

Headcount	13,765
Enrollment	30,565

Course Modality

In person	380
Remote	418
Hybrid	12

The ISA for changes to the Class Schedule is open to help departments with increasing enrollments to meet student demand for courses.

You can check out the enrollment and waitlist data yourself via the Summer Tableau Dashboard! Log in to Summer Session Tableau Dashboard with your active directory credentials.

Summer Session 2 - Week 5

This is the last week of Summer Session 2. Final Exams are scheduled for this Friday and Saturday For Summer Session key dates & deadlines, please see the Summer Session Calendar.

Deadline to ADD / DROP

Add: August 11 was the last day to add a class via WebReg. Students may submit Late Add requests via EASy through **September 7**. Approvals are not guaranteed and subject to instructor & department approval.

Drop: The last day for Summer Session 2 students to withdraw with a W is **August 25** for undergraduate students and **September 5** for graduate students.

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eGrades

eGrades is a secure web-based application that allows instructors to submit or change final grades for the students in their courses.

eGrades for Summer Session 2 courses opens on Friday, September 8th at 8am and closes for initial submission on Tuesday, September 12th at 11:59pm. Click here to view the complete eGrades schedule.

SET: Course Evaluations Session 2

CAPEs have been retired. Starting in Summer Session 1 2023, a new Student Evaluation of Teaching (SET) form will replace CAPE for all undergraduate courses.

Students will find these forms on
https://academicaffairs.ucsd.edu/Modules/Evals. You can view the questions on
this new form here: https://go.ucsd.edu/407sZ7V.

Student evaluation window for 2023 session 2 courses: Friday, September 1st
through 8 am Friday, September 8th. All responses must be received before 8
am on Friday, September 8th. No exceptions.

All students in 2023 Session 2 undergraduate courses will receive an email on
September 1st directing them to the page where they can complete their
evaluations. You will also receive an email notification, to let you know that
SET has started for your class(es).

You can read more information about SET here.

Summer Session Annual Workflow

October	November	December	January	February	March
Reconcilitation of accounts Data reporting continues	Call for Course Proposals Course proposals due Summer Session kickoff meeting	Training: How to hire Summer Instructors Summer Session Advisory Committee meeting Preview of Classes posted	Approved courses scheduled within ISA Schedule builds due to Registrar via ISA	Classroom assignments as needed Faculty teaching appointment letters sent out Approved courses set up in ISIS	Schedule of Classes available on TritonLink
April	**May**	**June**	**July**	**August**	**September**
Students begin enrollment	Enrollment management of waitlists Student fees assessed	Tuition & fees due	Session 1 classes begin Students: Add/drop classes Tuition & fees due	Session 2 classes begin Faculty Pay Date (Session 1)	Sessions end Reporting begins Faculty Pay Date (Session 2)

Resources for Summer Session instructors:

2023 Guidebook

The [2023 Guidebook](#) contains policies and procedures pertaining to Summer Session instruction.

Engaged Teaching Hub

All Summer Session instructors are eligible for services at the [Engaged Teaching Hub at the Teaching + Learning Commons](#)