



Summer Scoop

Week of August 14 - August 18, 2023



Summer 2023 Headcount & Enrollment

Week 17: August 7 - August 11, 2023

Headcount	13,868
Enrollment	31,306

Course Modality:

In person	380
Remote	418
Hybrid	12

The ISA for changes to the Class Schedule is open to help departments with increasing enrollments to meet student demand for courses.

You can check out the enrollment and waitlist data yourself via the Summer Tableau Dashboard! Log in to [Summer Session Tableau Dashboard](#) with your active directory credentials.

Summer Session 2 - Week 2

For Summer Session key dates & deadlines, please see [the Summer Session Calendar](#).

Deadline to ADD / DROP

Add: August 11 was the last day to add a class via WebReg. Students may submit Late Add requests via EASy through **September 7**. Approvals are not guaranteed and subject to instructor & department approval.

Drop: - The last day for Summer Session 2 students to withdraw without a W is **August 24** for undergraduate students and **September 3** for graduate students.

Students Missing Prerequisites

The registrar's office recently sent an email to all academic advisors regarding information for students missing prerequisites for SS2. Please review their email for instructions on how to run the [Missing Prerequisites](#) query for your department/program.

Students still in jeopardy of being dropped after Tuesday will be **warned on Wednesday, August 16** and **officially dropped from their classes and/or waitlists on Friday, August 18**.

*Note: Students with blank grades or incompletes, including those with pending academic integrity cases (AIC), will be included in the query.

Additional Reminders

- Instructors and departments have authority to preauthorize any student determined to be qualified for a course(s). Graduate coordinators should

work with undergraduate advisors for courses in which graduate students need preauthorizations.

- Single and batch preauthorizations can be entered through [EASy](#).
- Students who have an "I" grade or a missing grade in a prerequisite course will appear on the [Missing Prerequisites](#) query and will need to be preauthorized to remain enrolled in the course for which they have not met the prerequisite.

Summer Session Annual Workflow

October	November	December	January	February	March
Reconciliation of accounts Data reporting continues	Call for Course Proposals Course proposals due Summer Session kickoff meeting	Training: How to hire Summer Instructors Summer Session Advisory Committee meeting Preview of Classes posted	Approved courses scheduled within ISA Schedule builds due to Registrar via ISA	Classroom assignments as needed Faculty teaching appointments letters sent out Approved courses set up in ISIS	Schedule of Classes available on TritonLink
April	May	June	July	August	September
Students begin enrollment	Enrollment management of waitlists Student fees assessed	Tuition & fees due	Session 1 classes begin Students: Add/drop classes Tuition & fees due	Session 2 classes begin Faculty Pay Date (Session 1)	Sessions end Reporting begins Faculty Pay Date (Session 2)

Resources for Summer Session instructors:

2023 Guidebook

The [2023 Guidebook](#) contains policies and procedures pertaining to Summer Session instruction.



Engaged Teaching Hub

All Summer Session instructors are eligible for services at the [Engaged Teaching Hub at the Teaching + Learning Commons](#)



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