Summer Session Annual Workflow

Students

April

Proposals

Teaching + Learning Commons

services at the

Engaged Teaching Hub

Resources for Summer Session instructors:

In and TAs,

Next Steps for Departments:

PLAN FOR ASSOCIATES-IN and TAs

summer-payroll@ucsd.edu

Next Steps for Departments:

3) Excel files:

Spreadsheets are due this Friday, 8/6

Topics include: course planning, student behavior and mentality towards summer,

Differences and how best to support students who decide to enroll in Summer Session.

Description

Registration link:

The Summer Difference

Hope to see you there!

Summer Session is offering a training via the UAAC Summer Training Series.

For a waitlisted class, if seats open up on Thursday, August 5 and Friday,

as seats open up.

2021 Guidebook

Waitlists and Enrollments

Deadline to ADD / DROP / REFUND - Friday, August 6, 2021

10pm. The Registrar Ofice will notify students who remain on the waitlist after

the automatic waitlist process will occur on Wednesday, August 4, 2021 at

2021 at 10pm.  After this point, students will not automatically roll into classes

Week of August 2 - August 6, 2021

as we welcome you to Summer Session II

— down 20%

— down 4%

— down 0.4%

Course proposals are due to the Committee

Registrar

Sign up for the Committee

Committee

meeting

Faculty

Instructors

Email: summer@ucsd.edu

Monday, August 2, 2021

11:00am – 12:00pm

Tuesday, August 3rd | 2:00pm – 3:00pm

AUGUST pay period.

If you haven't already, please be sure to update the funding in UCPath for all

associates-in and TAs getting paid in the

AUGUST pay period.

the ASN Earn Code) for all Associates-In and TAs getting paid in

Please fill-in the missing info in the yellow boxes for each instructor in the

Mass Upload Spreadsheet for AUGUST

Collab site

Download a blank Mass Upload spreadsheet from

Turn-in your completed Mass Upload spreadsheet to Graduate Division

AUGUST Mass Upload Spreadsheet.

A full list of your Summer Session instructors as of 7/21/21. Use this list to

help you fill-in the mass upload spreadsheets.

When you are finished, leave the spreadsheet in your folder, add

explanation in Comments (Column M).

Please fill-in the Mass Upload Spreadsheet for SEPTEMBER – ONLY if you have faculty

who need to spread their payment into September.

Spreadsheet folder – in case you want to reference it.

Preview of Summer Session II - Week 1

Enrollment data:

(Statistics compared with the same week last year.)

Tableau Summer Dashboard

Visit us at:

University of California San Diego

Phone: 858-534-5258

Website: summer.ucsd.edu