Enrollment & Headcount from Week 7 of summer enrollment

Enrollment – 32,917 – down 3%
Headcount – 13,234 – down 1%
Waitlist Enrollments – 4,551 – up 20%

(Statistics compared with the same week last year.)

You can check out the enrollment and waitlist data yourself via the Summer Tableau Dashboard! Log in to Summer Session Tableau Dashboard with your active directory credentials.

Courses with Low Enrollment

Summer Session is reaching out to a few selected academic departments regarding courses with low enrollment. Low enrollment numbers vary by lab, lecture, languages, and writing courses. If Summer Session contacts a department, the first inquiry is to ask about options to increase enrollment and the last option is to cancel the course.

The deadline to take action regarding low enrollment is June 6 for first session courses.

If you have any questions, please contact Becky at barce@ucsd.edu or 858.534.7074.

Instructor Resources from the Engaged Teaching Hub at the Teaching + Learning Commons

The Teaching + Learning Commons offers ongoing support as you prepare and teach your course for summer, including:

- **Individual Teaching Consultations** ([http://tinyurl.com/ethconsult](http://tinyurl.com/ethconsult)) to explore ideas directly related to your teaching situation.
- **Course Prep Power Hours** (Fridays from 12-1pm, in-person or Zoom, Spring quarter): Open work time to focus on your course prep, with accountability and support available from Engaged Teaching Hub staff. Sign up here to be sent location information.

- **Summer Teaching Community** – on Slack: Join the Summer Teaching Community for access to the latest events and resources, along with secure slack channels for exchange of肩膀your ideas with each other and Engaged Teaching Hub staff. For questions, contact engagedteaching@ucsd.edu.

Summer Session Annual Workflow

<table>
<thead>
<tr>
<th>Winter</th>
<th>Spring</th>
<th>Summer</th>
<th>Fall</th>
<th>Winter</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reconciliation of accounts</td>
<td>Data reporting continues</td>
<td>Call for Course Proposals</td>
<td>Course proposals due</td>
<td>Summer Session kickoff meeting</td>
</tr>
<tr>
<td>Training: How to hire Summer Instructors</td>
<td>Summer Session Advisory Committee meeting</td>
<td>Preview of Classes posted</td>
<td>Approved courses scheduled within ISA</td>
<td>Schedule spreadsheets due to Registrar</td>
</tr>
<tr>
<td>Classroom assignment as needed</td>
<td>Faculty teaching appointment letters sent</td>
<td>Approved courses set up in ISIS</td>
<td>Schedule of Classes available on TritonLink</td>
<td></td>
</tr>
</tbody>
</table>

**Resources for Summer Session instructors:**

- 2022 Guidebook: The 2022 Guidebook contains policies and procedures pertaining to Summer Session instructors.

Engaged Teaching Hub

All Summer Session instructors are eligible for services of the Engaged Teaching Hub. [Subscribe](#)