Summer Scoop
Week of
April 26 – April 30, 2021

Enrollment & Headcount from Week 2 of summer enrollment

- Enrollment – 25,134 – down 6%
- Headcount – 9,870 – down 2%
(Statistics compared with the same week last year.)

Waitlist Count – 3,248

Teaching + Learning Commons Launches Course Prep Power Hour for Summer Session Instructors

The Engaged Teaching Hub at the Teaching + Learning Commons is inviting Summer Session instructors to set aside Fridays at noon to get an hour of work done on their course prep.

The sessions will be particularly helpful for new lecturers or graduate students teaching as Associate-Ins, but all faculty are welcome to participate.

Each Friday, they can:
- Join a room for dedicated individual work time.
- Hang out in a room with teaching consultants available to answer questions and provide guidance as they work.
- Talk with weekly invited guests on a variety of topics.

Guest this Friday, April 30th – Lisa Bargabus, Summer Session Business Manager, will talk about the logistics of Summer Session teaching & compensation.

Date and Time: Fridays in Spring quarter, 12pm-1pm

Register here (use this link to register each week)

Reminder that all Summer Session instructors can use the services offered at the Engaged Teaching Hub. A list of upcoming workshops can be found at: https://engagedteaching.ucsd.edu/educators/workshops.html

Need more information? Visit us online at: http://summersession.ucsd.edu, or email us at summer@ucsd.edu.
Summer Session Office, SERF Building, Mail Code 0079, P: 858-534-5258 or 858-822-2619
## Summer Session Annual Workflow

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<th>October</th>
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<tr>
<td>Call for Course Proposals</td>
<td>Course Proposals Due – November 12</td>
<td>How to Hire Summer Session Instructors Training</td>
<td>Approved Courses scheduled within ISA</td>
<td>Classroom Assignments as needed</td>
<td>Schedule of Classes Available on TritonLink beginning March 18</td>
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<td>Summer Session Kickoff Meeting – November 19</td>
<td>Summer Session Advisory Committee Meeting</td>
<td>Schedule Build Spreadsheets due to Registrar – January 28</td>
<td>Faculty teaching Appointment Letters Sent out</td>
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<tr>
<td></td>
<td></td>
<td>Preview of Classes posted</td>
<td>Approved Courses</td>
<td>Approved Courses set up in ISIS</td>
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<tr>
<td>April (in progress)</td>
<td>May</td>
<td>June</td>
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<tr>
<td>Students Begin Enrollment</td>
<td>Enrollment Management of Waitlists</td>
<td>Session 1 Classes Begin</td>
<td>Students: Add/Drop Courses</td>
<td>Session 2 Classes Begin</td>
<td>Sessions End</td>
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<tr>
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<td>Fees Due</td>
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<td>Fees Due</td>
<td>Reporting Begins</td>
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<td>Faculty Pay Date (Session 1)</td>
<td>Faculty Pay Date (Session 2)</td>
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### Resources for Summer Session Faculty

The 2021 Guidebook contains policies and procedures pertaining to Summer Session instruction.

All Summer Session instructors are eligible for services at the Engaged Teaching Hub at the Teaching + Learning Commons.

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