UC San Diego

SUMMER SESSION

Celebrating 50 1971–2021

Summer Scoop

Week of April 24 - April 28, 2023

Summer 2023 Headcount & Enrollment

Week 1: April 17 – 21, 2023

Headcount – 8,433 Enrollment – 20,507
Waitlisted students:
remote courses 2,486
in-person courses 504

The ISA for changes to the Class Schedule is open to help departments with increasing enrollments to meet student demand for courses.

You can check out the enrollment and waitlist data yourself via the Summer Tableau Dashboard! Log in to Summer Session Tableau Dashboard with your active directory credentials.

Enrollment Opens today for continuing incoming & visiting students - Please keep an eye on EASy requests

Now that continuing UC San Diego students have had one week of priority to enroll into their courses, incoming and visiting student enrollment has now opened. The Summer Session online application opened this morning at 8am to process new student ID numbers and activate registration statuses.

Prior to creating a student ID number, visiting students were not able to submit preauthorization requests within EASy. Visiting studenst gained access to enrollment and EASy on the same day. These students appreciate a quick response regarding approvals for enrollment. Thank you to team members managing the EASy system.

Course scheduling reminder: now that enrollment has begun, courses changes will need to be canceled when students are enrolled in the course. Please email the Registrar Scheduling Office to confirm the best way to manage changes.

Payroll Training: This Wednesday, April 26

Find out what's new for Summer Session 2023 payroll.
Join representatives from Summer Session and Graduate Division to get the latest information regarding summer payroll policies & procedures.

Meeting Details:
Date: Wednesday, April 26
Time: 9am - 10:30am
Registration Link:
https://ucsd.zoom.us/meeting/register/tJ0oduqppzsqHdXke4HFUCJD2ek2bdahFS0L

Plan to send at least one representative from your unit. The more the merrier! Summer Session will be reaching out to departments that have not registered this week.

Questions? Contact Lisa Bargabus at summer-payroll@ucsd.edu.

Summer Session 2023 Enrollment Kick-off Meeting - RSVP

The Summer Session office will be hosting a meeting Wednesday, May 17 to give an overview of the next steps and things to watch out for now that Summer Session enrollment has officially opened for 2023. In a constantly changing landscape, the Summer Session office is here to support and guide programming.

Meeting Details:

- Date: Wednesday, May 17
- Time: 11am to 12pm
- Zoom registration link: https://ucsd.zoom.us/meeting/register/tJIudOCvrz0pG9X51kj-eD0zxsDdYOADhmu4

Please be sure to send at least one representative from your unit. If you cannot attend this session and are interested in a makeup session, please send an email to Matt Sapien at msapien@ucsd.edu.

Summer Session Annual Workflow

October	November	December	January	February	March
Reconciliation of accounts Data reporting continues	Call for Course Proposals Course proposals due Summer Session kickoff meeting	Training: How to hire Summer Instructors Summer Session Advisory Committee meeting Preview of Classes posted	Approved courses scheduled within ISA Schedule builds due to Registrar via ISA	Classroom assignments as needed Faculty teaching appointment letters sent out Approved courses set up in ISIS	Schedule of Classes available on TritonLink
April	**May**	**June**	**July**	**August**	**September**
Students begin enrollment	Enrollment management of waitlists Student fees assessed	Tuition & fees due	Session 1 classes begin Students: Add/drop classes Tuition & fees due	Session 2 classes begin Faculty Pay Date (Session 1)	Sessions end Reporting begins Faculty Pay Date (Session 2)

Resources for Summer Session instructors:

2023 Guidebook

The 2023 Guidebook contains policies and procedures pertaining to Summer Session instruction.

Engaged Teaching Hub

All Summer Session instructors are eligible for services at the Engaged Teaching Hub at the Teaching + Learning Commons

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Summer Session
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Need more information?
Visit us at: https://summersession.ucsd.edu

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