



# Summer Scoop

Week of  
February 8 – 12, 2021

## ISA Announcement

The ISA Dev team released new features last week. Please review the details as there are some changes that will be important as you build your schedules and export your spreadsheets. The ISA Dev team will be holding ISA Office Hours from 1:30-2:30 PM on Thursday, 2/11, with a couple of our ISA Workgroup members. Zoom Office Hour details can be found below.

### New Features Released

- PID is now displayed with Instructor Details.
- On-the-fly creation of section codes
  - The ISA will now allow the scheduler to input section codes as classes are added.
    - The best-guess section code will be suggested when creating new sections and classes.
  - Reordering of section codes with a drag-and-drop interface is supported so that schedulers can more easily arrange the sections in the order they prefer.
  - Cloning a class will automatically add it with the next available section code.
- New data validation
  - Section code is now a required field.
    - There will be an error flag if a section code is missing.
    - **Generating a spreadsheet is not possible** if any section codes are missing.
  - Instruction Type is validated against the course approval.
    - There will be an error flag for invalid Instruction Types.
    - New classes will only have valid Instruction Types available for selection.
    - **Generating a spreadsheet is not possible** if any instruction types are invalid.
  - Course subtitle is now validated.
  - Enrollment limit is now a required field.
    - There will be an error flag if Enrollment Limit is missing.
    - There will be a warning flag if Enrollment Limit is set to zero, as a reminder to review.
    - **Generating a spreadsheet is not possible** if any classes are missing Enrollment Limit.
    - If Projected Enrollment was set in the ASB, the value set will be inherited by Enrollment Limit when a class is created.
- Schedule Submission Wizard
  - There is now a step-by-step review that will take schedulers through to review any warnings and correct any errors prior to the schedule spreadsheet being generated.

Need more information? Visit us online at: <http://summersession.ucsd.edu>, or email us at [summer@ucsd.edu](mailto:summer@ucsd.edu).  
Summer Session Office, SERF Building, Mail Code 0079, P: 858-534-5258 or 858-822-2619

- **Generating a spreadsheet is not possible** if there are any errors.
- Generating a spreadsheet is possible with warnings. Please make certain that the information in these fields is correct.

#### Zoom Office Hours Details

- Date: Thursday, February 11
- Time: 1:30-2:30 PM
- [Zoom Meeting Link](#).
- Meeting ID: 943 1370 8322
- Password: 215075

Please report any bugs or submit questions or comments through the “Send feedback” button in the lower left or by emailing the dev team at [isa-help@ucsd.edu](mailto:isa-help@ucsd.edu).

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## Preview of Classes – Only 5 weeks left!

With only 5 weeks until the Schedule of Classes goes live, it is important to verify your unit’s class schedule. Please verify your course offerings by viewing [the Preview of Classes at this link](#). This is updated on a weekly basis. To request changes, contact Renee Lee at [summer-scheduling@ucsd.edu](mailto:summer-scheduling@ucsd.edu).

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## Visiting Summer Student Online Application Opens March 2021

During the summer, visiting students are welcome to enroll into UCSD undergraduate-level courses. You can [read more about the process on the Summer Session website by clicking on this link](#).

Letters of Recommendation are not required. Requirements for international and high school students are outlined [online](#). A link to the online application will be posted to the Summer Session website on March 1, 2021. For questions, email [summer@ucsd.edu](mailto:summer@ucsd.edu).

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## #Geisel50 – Library Celebration Event

Registration is now open for the UC San Diego Library’s next #Geisel50 signature event, A Conversation with Kevin Young, taking place online on Wednesday, February 24. Young is a poet, author and director of the Smithsonian’s National Museum of African American History and Culture. The discussion will be moderated by UC San Diego Foundation Board Trustee and UC San Diego Alumni Board President Kimberley Phillips Boehm and will explore Young’s career, including his most recent work, “African American Poetry: 250 Years of Struggle and Song.” You can read more about the event [on the library website](#).

#### Event Details:

- Date: Wednesday, February 24
- Time: 5:30pm
- [You can register for the session at this link](#)

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## iCafe – Italy

[iCafé – Your Passport to Culture](#) is continuing its series for Winter Quarter 2021. This week’s spotlight country is Italy this Friday, February 12 at noon. See below for details:

- Date: Friday, February 12
- Country: Italy
- Time: 12 pm – 1 pm (PST)
- [You can register for the session at this link](#)

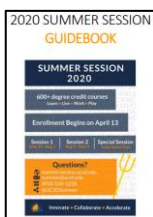
iCafe is about culture, connection and the global Triton community coming together for a relaxed social hour to have fun while increasing our cultural understanding and awareness. Global Education has partnered with Outreach International for students to share their culture, Extension to host Travel Trivia, and Recreation to host the Global Playground. Take a break and joins in – it is fun and free of course! Students receive [CCR credit](#) for attending! Questions? Contact Debi Gianni at [dgianni@ucsd.edu](mailto:dgianni@ucsd.edu).

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## Summer Session Annual Workflow

October	November	December	January	February (in progress)	March
Call for Course Proposals	Course Proposals Due – November 12  Summer Session Kickoff Meeting – November 19	How to Hire Summer Session Instructors Training  Summer Session Advisory Committee Meeting  Preview of Classes posted	Approved Courses scheduled within ISA  Schedule Build Spreadsheets due to Registrar – January 28	Classroom Assignments as needed  Faculty teaching Appointment Letters Sent out  Approved Courses set up in ISIS	Schedule of Classes Available on TritonLink beginning March 18
April	May	June	July	August	September
Students Begin Enrollment	Enrollment Management of Waitlists  Student Fees Assessed	Session 1 Classes Begin  Fees Due	Students: Add/Drop Courses	Session 2 Classes Begin  Fees Due  Faculty Pay Date (Session 1)	Sessions End  Reporting Begins  Faculty Pay Date (Session 2)

### Resources for Summer Session Faculty



The [2021 Guidebook](#) contains policies and procedures pertaining to Summer Session instruction.



All Summer Session instructors are eligible for services at [the Engaged Teaching Hub at the Teaching + Learning Commons](#)

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